

## **EAST HERTFORDSHIRE DISTRICT COUNCIL**

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 18th December, 2019 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Date this 10th day of December 2019

*Jonathan Geall*  
Head of Housing and  
Health *and*  
Acting Head of Legal  
and Democratic Services

*Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion*

### **AGENDA**

1. Chairman's Announcements

*To receive any announcements.*

2. Apologies for Absence

*To receive any Members' apologies for absence.*

3. Minutes - 23 October 2019 (Pages 9 - 44)

*To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 23 October 2019.*

4. Declarations of Interest

*To receive any Members' declarations of interest.*

5. Petitions (Pages 45 - 48)

*To receive any petitions.*

6. Public Questions

*To receive any public questions.*

7. Members' questions (Pages 49 - 50)

*To receive any Members' questions.*

8. Executive Report - 3 December 2019 (Pages 51 - 114)

*To receive a report from the Leader of the Council and to consider recommendations on the matters below:*

(A) Council Tax Long Term Empty properties

(B) Benington Conservation Area Character Appraisal

(C) Harlow and Gilston Garden Town Stewardship Objectives and Principles

9. Council Tax Calculation of Council Tax Base (Pages 115 - 122)

10. Licensing Committee Report - 30 October 2019 (Pages 123 - 130)

*To receive a report from the Executive Member for Neighbourhoods and to*

*consider recommendations from the Licensing Committee on the matter below:*

- (A) Consideration of Responses to the Proposal to Limit Hackney Carriage Vehicle Licences to Two Hundred
- 11. Adoption of the IHRA Remembrance Alliance Working Definition of Antisemitism (Pages 131 - 136)
- 12. Appointment of Chairman to Development Management Committee (Pages 137 - 140)
- 13. Treasury Management Annual Review 2018/19 (Pages 141 - 160)
- 14. Treasury Management Mid Year Review 2019-20 (Pages 161 - 180)
- 15. Information and Communications Technology Partnership Strategy (Pages 181 - 256)
- 16. Appointment of Monitoring Officer (Pages 257 - 262)
- 17. Appointments to Independent Remuneration Panel (Pages 263 - 268)
- 18. Revised Community Grants Policy 2020/21 (Pages 269 - 294)
- 19. Development Management Committee: Minutes - 6 November 2019 (Pages 295 - 308)
- 20. Performance, Audit and Governance Oversight Committee: Minutes - 24 September and 29 October 2019 (Pages 309 - 330)

*Chairman: Councillor M Pope*

21. Motions on Notice (Pages 331 - 332)

*To receive a Motion on Notice.*

22. Exclusion of Press and Public

*To move that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the discussion of Essential Reference Paper B of item 23 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the said Act.*

23. Old River Lane and Northgate End Land Assembly (Pages 333 - 340)

## **DISCLOSABLE PECUNIARY INTERESTS**

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

### **Public Attendance**

East Herts Council welcomes public attendance at its meetings and will provide a reasonable number of agendas for viewing at the meeting. Please note that there is seating for 27 members of the public and space for a further 30 standing in the Council Chamber on a "first come first served" basis. When the Council anticipates a large attendance, an additional 30 members of the public can be accommodated in Room 27 (standing room only), again on a "first come, first served" basis, to view the meeting via webcast.

If you think a meeting you plan to attend could be very busy, you can check if the extra space will be available by emailing [democraticservices@eastherts.gov.uk](mailto:democraticservices@eastherts.gov.uk) or calling the Council on 01279 655261 and asking to speak to Democratic Services.

## **Audio/Visual Recording of meetings**

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.

Implementing paperless meetings will save East Herts Council approximately £50,000 each year in printing and distribution costs of agenda packs for councillors and officers.

You can use the mod.gov app to access, annotate and keep all committee paperwork on your mobile device.

Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.

The Council is moving to a paperless policy in respect of Agendas at Committee meetings. From 1 September 2019, the Council will no longer be providing spare copies of Agendas for the Public at Committee Meetings. The mod.gov app is available to download for free from app stores for electronic devices.